

## **Maine's Working Waterfront Coalition Governance Structure**

### **Executive Committee**

- The Executive Committee is an internal distinction within the WWC (all members of the Executive Committee are also members of the Steering Committee)
- Made up of a small group of individuals to set meeting agendas, record and distribute meeting minutes, and communicate with the Steering Committee.
- Serve as spokespeople for public relations
- Set membership guidelines.

\*It is the intention of the smaller Executive Committee to help facilitate the activities of the larger Steering Committee and to keep the governance structure of the WWC simple.

**Current Executive Committee Composition:** 2 state agencies (Jim Connors-Maine State Planning Office & Cindy Smith-Maine Department of Marine Resources), 1 community development organization (Hugh Cowperthwaite-Coastal Enterprises, Inc.), 1 coastal & island community non-profit (Rob Snyder/Jen Litteral-the Island Institute) David Jermann-Islands Coalition, 1 marine trade organization (Susan Swanton-Maine Marine Trade Association) 1 commercial fish organization (Patrice McCarron-Maine Lobstermen's Association), 1 aquaculture organization (Sebastian Belle-Maine Aquaculture Association) & Joey Donnelly-York Harbor Board.

### **Steering Committee**

- Set priorities and Committee work.
- Decision making and policy positions
- Discuss issues, updates, projects, committee work
- Communicate the WWC activities with their membership (others within their organization).
- Expectation to participate in meetings (attend 50% of the annual meetings or step down)
- Contribute money and/or in kind to the effort.

The Steering Committee is currently made up of: State agencies, Industry Associations, Industry people (fishermen, aquaculturists), small business owners, Community Development Organizations, Municipalities, Land Trusts, Environmental Groups, Education and outreach groups.

### **Meetings**

Meetings will be held as needed rather than a regular schedule. In general we try to meet from 10:00 to 12:00 at a mid-coast location between Portland and Belfast and inland to Augusta. These will be announced through the Coalition email distribution list.

### **Working groups**

- Work on specific projects as needed
- Meet outside the full WWC to accomplish specific goals.
- Made up of Steering Committee and Executive Committee members.
- Ad hoc groups formed as needed.

Past Working Groups have focused on:

Tax Policy  
WWC Education Pamphlet  
Workshops and seminars  
WW Loan Fund (Investment)  
Research

### **Members**

- Support the WWC mission
- Assist in our efforts
- Name and contact info included in membership list
- Included on distribution list for WWC emails about activities, meetings, outcome, etc.